

**Minutes**  
**Regular Meeting of February 19, 2020**  
**Page No. \_\_\_\_\_**

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on February 19, 2020 at 6:30 p.m. to take action on the following matters of City business.

**ROLL CALL**

Mayor Smith noted for the record the presence of Aldermen Burke, Lafontaine and Piazza, also present City Clerk Mickey Lagasse and City Attorney Malcolm Jones.

Absent from the Meeting Alderman Bobby Richardson

**EMPLOYEE OF THE MONTH**

**Re: Officer Paul Taylor Jr. Employee of the Month for January 2020**

**MAYOR'S COMMENTS**

**Re: The Mayor discussed the near rain-out of the Nereids Parade, noting that it was pretty well attended in spite of the weather.**

**Re: Asked for prayers for the family of Mr. Richard Thompson as their daughter lost her battle with cancer**

**ALDERMEN'S COMMENTS**

**Re: Alderman Burke**

- **Discussed transient vendor at 127 Highway 90**

**Re: Alderman Lafontaine**

- **Inquired about the blight and enforcement issue at the corner of Margie and Old Spanish Trail**

**Re: Alderman Piazza**

- **All questions answered prior to meeting**

**ATTORNEY'S COMMENTS/BLIGHTED PROPERTY**

**Re: Discussed the temporary transient structures on Highway 90 and the demolition of the Hotel on Highway 90**

**PUBLIC COMMENTS**

**Re: Mrs. Brenda McComb**

**BUILDING DEPARTMENT**

**Re: Privilege License January 2020**

Alderman Lafontaine moved, seconded by Alderman Burke to approve the Privilege License Report for the Month of January 2020, as submitted. **(EXHIBIT A)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**PERMITS**

**Re: Permits Report for the Month of January 2020**

Alderman Piazza moved, seconded by Alderman Lafontaine to approve the Permits Report for the Month of January 2020, as submitted. **(EXHIBIT B)**

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A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**COURT DEPARTMENT**

**Re: Court Statistics Report for the Month of January 2020**

Alderman Burke moved, seconded by Alderman Lafontaine to approve the Court Statistics Report for the Month of January 2020 as submitted. **(EXHIBIT C)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**Re: TABLE naming Damian Holcomb, PLLC to handle Hancock County Court Appeals**

Alderman Burke moved, seconded by Alderman Lafontaine to TABLE naming Damian Holcomb, PLLC to handle appeals with the Hancock County Court on behalf of the City of Waveland.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**PROCLAMATIONS**

**Re: Presentation of Proclamation to St. Stanislaus's Coach Villarrubia and the SSC Soccer Team in recognition of their team winning the 2020 Soccer 4A State Championship. (EXHIBIT D)**

**INVOICES/NICHOLSON AVENUE PROJECT/SURVEY COLEMAN AVENUE/COLEMAN AVENUE SURVEY/BEACH WALK DEVELOPMENT**

**Re: Payment of Invoices submitted by various vendors/contractors**

Alderman Piazza moved, seconded by Alderman Burke to approve the following invoices as submitted by various contractors:

- a. Invoice 217-043-21 from Compton Engineering in the amount of \$1,043.52 - Nicholson Avenue Project. **(EXHIBIT E)**
- b. Invoice 219-033.006-1 from Compton Engineering Inc. In the amount of \$630.00 - Professional Survey Services Coleman Avenue. **(EXHIBIT F)**
- c. Invoice dated 2.13.20 from the Yarbrough Law Firm PLLC in the amount of \$7,362.00 as it relates to the Beach Walk Development. **(EXHIBIT G)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**DOCKET OF CLAIMS**

**Re: Claims**

Alderman Burke moved, seconded Lafontaine to approve the Docket of Claims paid and unpaid in the amount of \$614,873.53 dated February 19, 2020 as submitted. **(EXHIBIT H)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**FIRE DEPARTMENT/PERSONNEL**

**Re: New Hires Michael Paul and Bradley McGill as Part-time Firefighters and Travis Bradshaw as Full-time Firefighter**

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the following new hires, pending passage of drug test being listed: (Items a-c)

- a. Mr. Michael Paul as a part-time Firefighter at a rate of \$9.00 per hour. Firefighter Paul is a certified Firefighter and meets all Minimum Standards.
- b. Mr. Bradley McGill as a part-time Firefighter at a rate of \$9.00 per hour. Firefighter McGill is a certified Firefighter and meets all Minimum Standards.
- c. Mr. Travis Bradshaw as a full-time Firefighter at a rate of \$12.58 per hour. Firefighter Bradshaw is a certified Firefighter and meets all Minimum Standards. This is an open, budgeted position.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**AMEND AGENDA/FIRE DEPARTMENT/PERSONNEL**

**Re: Amend Agenda to add hiring Mr. Brandon Anderson to agenda**

Alderman Lafontaine moved, seconded by Alderman to amend the agenda to add 15 d (New hire Firefighter Brandon Anderson)

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**Re: New Hire Mr. Brandon Anderson**

Alderman Burke moved, seconded by Alderman Lafontaine to hire Mr. Brandon Anderson as a part-time Firefighter at a rate of \$9.00 per hour, pending passage of drug test. Firefighter Anderson is a certified Firefighter and meets all Minimum Standards

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**POLICE DEPARTMENT/PURCHASING**

**Re: Purchase of 4 Ford F-150 Police Trucks on State Contract**

Alderman Burke moved, seconded by Alderman Lafontaine to purchase 4 Ford F-150 Police Trucks on State Contract and required equipment. The cost to the City will be \$31,165.00 for each with a total cost of 4 at \$124,660.00. This motion will also provide approval for required equipment in an amount not to exceed \$2,000 per truck or \$8,000.00. This cost will exceed the current budgeted amount by \$22,660.00 if approved, and to amend the budget accordingly to cover the additional \$38,660.00 that will be moved from one place in the Police Budget to the other.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**PUBLIC WORKS/PERSONNEL**

**Re: Resignation of Mr. Walter Johnson from the Utility Department**

Alderman Burke moved, seconded by Alderman Lafontaine to spread on the minutes the resignation of Mr. Walter Johnson from the Utility Department, effective February 25, 2020.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**PUBLIC WORKS/UTILITY DEPARTMENT/PURCHASING**

**Re: Purchase of up to 8 trucks for Public Works Department from Auction Company**

Alderman Piazza moved, seconded by Alderman Burke to approve the purchase of up to 8 trucks for the Public Works Department at Jeff Martin Auctioneer's in the beginning of March. (added to agenda 2-18-20) at an amount not to exceed \$65,000.00, and designate City Clerk Mickey Lagasse as an alternate for purchasing vehicles.

A vote was called for with the following results:

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Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**MINUTES**

**Re: Minutes of February 4, 2020**

Alderman Piazza moved, seconded by Alderman Lafontaine to approve the minutes of the Regular Meeting of February 4, 2020 as submitted.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**GROUND ZERO MUSEUM/CIVIC CENTER**

**Re: Ground Zero Visitors Report**

Alderman Piazza moved, seconded by Alderman Burke to Spread the January Ground Zero Monthly Report as presented. **(EXHIBIT I)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**ADVERTISING/PURCHASING**

**Re: Advertise for port-o-let dumpster services**

Alderman Burke moved, seconded by Alderman Piazza to advertise for port-o-let and dumpster services city wide.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**STORMWATER**

**Re: Stormwater Training for Elected Officials before March 3<sup>rd</sup>**

Alderman Burke moved, seconded by Alderman Lafontaine to spread on the minutes Stormwater training for elected officials directly before the March 3<sup>rd</sup> meeting starting at 6pm.

A vote was called for with the following results:

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Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**GULF REGIONAL PLANNING**

**Re: Expenditure of up to \$1,200.00 for Planning Assistance Grant**

Alderman Burke moved, seconded by Alderman Lafontaine to approve an expenditure of up to \$1200.00 as match to Gulf Regional Planning for a Planning Assistance Grant to provide a study of the Waveland Elementary pedestrian approaches. The grant requires a 20% match. Authorize the Mayor's signature thereon.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**INSURANCE/EMPLOYEE ASSISTANCE PROGRAM**

**Re: Mr. James Moody with BSX insurance was present to discuss a proposal from MetLife to offer an Employee Assistance Program at a total increased cost to the city of \$55.99 monthly or an estimated annual cost of \$3,130.82. The cost would be slightly higher than what the current group life rate is now but will still be lower than what was budgeted for in the current approved budget.**

**Re: Approve proposal from BSX insurance to provide Employee Assistance Program (EAP)**

Alderman Burke moved, seconded by Alderman Lafontaine to approve a proposal from James Moody and BSX insurance to provide an Employee Assistance Program (EAP) at a total increased cost to the city of \$55.99 monthly and the Mayors signature thereon. **(EXHIBIT J)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**INSURANCE/INLAND MARINE INSURANCE/INSURANCE-COMMERCIAL POLICY**

**Re: Cancellation and rewrite of Inland Marine/Commercial Policy to change annual renewal date**

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the cancellation and rewrite of The City of Waveland's Inland Marine /Commercial Policy to have a renewal date of March 10 of each year. This is a continuation of attempting to renew all insurance policies at the same time and prior to the start of hurricane season. (Added to agenda 2-18-20) **(EXHIBIT K)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

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Voting Nay: None

Absent: Richardson

**INSURANCE/AUTO POLICY-INSURANCE**

**Re: Cancel and re-write Auto Policy to change annual renewal date**

Alderman Lafontaine moved, seconded by Alderman Piazza to approve the cancelation and rewrite of The City of Waveland's Business Auto Policy to have a renewal date of March 10 of each year. This is a continuation of attempting to renew all insurance policies at the same time and prior to the start of hurricane season. (added to agenda 2-18-20) **(EXHIBIT L)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**AGREEMENTS/CITY HALL/FIRE DEPARTMENT/LIGHTHOUSE**

**Re: Master Service Agreement for elevators located in City Buildings**

Alderman Burke moved, seconded by Alderman Lafontaine to accept a Master Service Agreement for all City's Elevators from Schindler Plus to provide maintenance, annual testing and a 5-year test as required by code. The total cost for the agreement will be \$12,480.00. This will include an annual savings and will now include the 5-year test. City Clerk to discuss if needed. (note: all three elevator companies were contacted) (added to agenda 2-18-20), subject to Attorney's review. **(EXHIBIT M)**

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**PERSONNEL/CITY HALL**

**Re: Extension of Employment for Jordan Roberts to 9/30/2020**

Alderman Burke moved, seconded by Alderman Piazza to approve extending Jordan Roberts part time employment for 24 hours per week at \$10.00 per hour until September 30, 2020. He will continue to assist with IT needs as well as inventory and special projects.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**TRAVEL/CITY HALL/POLICE DEPARTMENT**

**Re: Travel for Mayor Mike Smith and Police Chief Mike Prendergast to the National Hurricane Conference in Orland Florida**

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**Re: City Clerk Mickey Lagasse, Deputy City Clerk Tammy Fayard and Personnel Clerk Pamela Lafontaine to the City Clerks Spring Conference in Bay St. Louis, MS**

Alderman Piazza moved, seconded by Alderman Lafontaine to approve travel for the following:

- a. Mayor Mike Smith, Police Chief Mike Prendergast and City Clerk Mickey Lagasse to attend the 2020 National Hurricane Conference April 6-9, 2020 in Orlando, Florida. Cost to the City will be for each a registration fee in the amount of 375.00, 5 nights lodging, 6 days per diem and use of a City vehicle if available or mileage.
- b. City Clerk Mickey Lagasse, Deputy City Clerk Tammy Fayard and Personnel Clerk Pamela Lafontaine to attend the Spring Conference of Mississippi Municipal Clerks & Collectors Association in Bay St. Louis, Mississippi, March 25-27. The only cost to the City will be registration.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**EXECUTIVE SESSION**

**Re: Personnel Issues**

Alderman Burke moved, seconded by Alderman Piazza to consider an executive session as recommended by City Attorney Jones to discuss a Personnel matter within the Police Department and cyber security.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**Re: Enter Executive Session**

Alderman Lafontaine moved, seconded by Alderman Piazza to enter an Executive Session as recommended by City Attorney Jones to go into Executive Session to discuss Personnel matter with the Police Department and cyber security.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**Re: Exit Executive Session**

Alderman Piazza moved, seconded by Alderman Burke to come out of Executive Session with no action taken.

A vote was called for with the following results:

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Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

**ADJOURN**

**Re: Adjourn Meeting at 8: 00 p.m.**

Alderman Burke moved, seconded by Alderman Piazza to adjourn the meeting at 8:00 p.m.

A vote was called for with the following results:

Voting Yea: Burke, Lafontaine & Piazza

Voting Nay: None

Absent: Richardson

The foregoing minutes were presented to Mayor Smith on March 5, 2020.

\_\_\_\_\_  
James M. Lagasse  
City Clerk

The Minutes of the Regular Meeting of February 19, 2020 have been read and approved by me on this, the 5<sup>th</sup> day of March 2020,

\_\_\_\_\_  
Mike Smith  
Mayor

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