

Minutes
Meeting of October 21, 2020
Page No. _____

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular Session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on October 21, 2020 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Smith noted for the record the presence, of Aldermen Burke, Richardson, and Piazza, also present City Clerk Mickey Lagasse and City Attorney Malcom Jones (All via teleconference)

Absent from the Meeting, Alderman Lafontaine

MAYOR'S REPORT

Re: City of Waveland was awarded approximately \$150,000.00 in reimbursements for the CARES Act money.

Re: There was a serious water leak on Monday underneath City Hall

Re: Due to the rising number of Covid cases, the City will not be returning to Face to Face meetings in the near future.

Re: There will be a meeting with Developers tomorrow (October 21) to discuss

ALDERMEN'S COMMENTS

Re: Alderman Burke

- Discussed Nicholson Avenue Sidewalk Project

Re: Alderman Richardson

- Requested that Citizens with grinder pumps be removed.

Re: Alderman Piazza

- Requested the concrete ditches be cleaned out.

CONSENT AGENDA

Re: Approve Items a-y with #n removed

Alderman Burke moved, seconded by Alderman Richardson to approve the consent agenda Items a-y, with Item #n removed.

INVOICES/GOMESA FUNDING/HANDICAP BEACH ACCESS PROJECT

Re: Invoice from Compton Engineering – Handicap Beach Access Project

- a. Approve invoice 220-003.003-1 from Compton Engineering in the amount of \$2,620.00- Handicap Beach Access Project to meet GOMESA Funding requirements. **(EXHIBIT A)**

INVOICES/NICHOLSON AVENUE PROJECT

Re: Invoices from Compton Engineering, Inc. – Nicholson Avenue Project

- b. Approve invoice 217-043-29 from Compton Engineering, Inc. in the amount of \$12,457.33- Nicholson Avenue Project for Project Management and Oversight. **(EXHIBIT B)**

DOCKET OF CLAIMS

Re: Claims

- c. Approve the Docket of Claims paid and unpaid in the amount of \$1,483,727.06 dated October 21, 2020 as submitted. **(EXHIBIT C)**

MINUTES

Re: Regular Meeting of October 6, 2020

Minutes
Meeting of October 21, 2020
Page No. _____

- d. Approve the Meeting minutes of the Regular Meeting of October 6, 2020, as submitted.

PRIVILEGE LICENSE REPORT

Re: Report for the Month of September 2020

- e. Approve the Privilege License Report for the Month of September 2020, as submitted. **(EXHIBIT D)**

PERMITS REPORT

Re: Report for the Month of September 2020

- f. Approve the Permits Report for the Month of September 2020, as submitted. **(EXHIBIT E)**

COURT DEPARTMENT

Re: Report for the Month of September, 2020

- g. Approve the Court Statistics Report for the Month of September 2020 as submitted.

GROUND ZERO MUSEUM/CIVIC CENTER/OLD WAVELAND SCHOOL

Re: Report for the Month of October

- h. Spread on the minutes the Ground Zero Report as dated of October 2020. **(EXHIBIT F)**

ELECTION/MISSISSIPPI POWER FRANCHISE ELECTION/ORDINANCES

Re: Acceptance of Mississippi Power Franchise Election

- i. Approve the Acceptance of Mississippi Power Company of the of the terms of a franchise granted to it by an ordinance of the Municipality of Waveland, entitled “AN ORDINANCE GRANTING A NON-EXCLUSIVE ELECTRIC FRANCHISE TO MISSISSIPPI POWER COMPANY, ITS SUCCESSORS, AND ASSIGNS IN THE MUNICIPALITY OF WAVELAND, MISSISSIPPI”, and authorize the Mayor’s signature thereon. **(EXHIBIT G)**

PLANNING AND ZONING/APPOINTMENTS

Re: Appointment of Mr. Bryan Frater to Planning and Zoning Commission

- j. Appoint Mr. Bryan Frater to the Planning and Zoning Commission to serve the unexpired term of Mrs. Judy Boudoin for Ward 3.

CITY HALL/PERSONNEL

Re: New Hire Miss Hannah McCraney as full-time Receptionist

- k. Approve the hiring of Hannah McCraney as a full-time receptionist effective immediately at a rate of \$10.00 per hour. The SMPDD Grant is complete. This is a budgeted position.

BUILDING DEPARTMENT

Re: Josh Hayes Annual membership renewal in BOAM

Minutes
Meeting of October 21, 2020
Page No. _____

- l. Approve Annual Membership in BOAM for Building Official Josh Hayes at a cost of \$100.00.

BUILDING DEPARTMENT/TRAVEL

Re: Josh Hayes to attend BOAM Winter Conference in Natchez, Mississippi

- m. Approve travel for Building Official Josh Hayes to attend the Building Officials of Mississippi 2020 Winter Conference December 1-4, 2020 in Natchez, Mississippi. Cost to the City will be a \$150.00 registration fee, 4 nights lodging, 5 days per diem and use of a City vehicle.
- n. ~~Motion to spread an emergency as related to a broken water line underneath City Hall. JEM LLC. was the first and most response commercial plumbing contractor.~~

ADVERTISEMENTS/BAY HIGH HARDWOOD CLUB

Re: Renewal of Bay High Hardwood Sign (Basketball)

- o. Approve the renewal of sign with Bay High Hardwood club in the amount of \$125.00 by approving the Board recognizes that the event will be bring favorable notice to the resources and opportunities of the City and meets criteria as required by statue. **(EXHIBIT H)**

TRAVEL/UTILITY DEPARTMENT/PUBLIC WORKS/TRAINING

Re: Travel for Public Works Supervisor and 2 additional Employees to Chemical Spill Training in Hattiesburg

- p. Approve travel for Public Works Supervisor Bo Humphreys and 2 additional employees to CHEMICAL SPILL TRAINING on November 11, 2020 in Hattiesburg cost to the City will be a registration fee for each in the amount of \$150.00, per diem for breakfast and lunch and use of a City vehicle.

AGREEMENTS/PORT AND HARBOR-HANCOCK COUNTY/HANCOCK COUNTY PORT AND HARBOR

Re: Intergovernmental Sale and Transfer of Goods & Services Agreement for purchase of Kubota Tractor

- q. Approve an Intergovernmental Sale and Transfer of Goods and Services Agreement between the City of Waveland and the Hancock County Port and Harbor Commission for the purchase of 1 Tractor, Kubota Cab-Orange for the sum of \$3,500.00 and authorize the Mayor's signature thereon. **(EXHIBIT I)**

CITY HALL/PERSONNEL

Re: Resignation of Mr. Jordan Roberts effective October 19, 2020

- r. Spread on the minutes the resignation of Mr. Jordan Roberts effective October 19, 2020.

TRAVEL/UTILITY DEPARTMENT/PUBLIC WORKS/CITY HALL

Re: City Clerk Mickey Lagasse, Deputy City Clerk Tammy Fayard, Utility Department Manager Julie Bromwell, Utility Clerks Lisa Ladner and Erin Manix to BBI Training in Jackson, Mississippi

- s. Approve travel for Utility Clerks Erin Johnson, Lisa Ladner, Officer Utility Office Manager Julie Bromwell, City Clerk Mickey Lagasse and Deputy City

Minutes
Meeting of October 21, 2020
Page No. _____

Clerk Tammy Fayard to attend BBI Training in Jackson, Mississippi. Ms. Johnson and Ms. Ladner will attend Wednesday December 9th and Mr. Lagasse, Mrs. Fayard and Mrs. Bromwell will attend Thursday December 10th. Cost to the City will be for each 1-night lodging, 2 days per diem, use of a City vehicle or mileage reimbursement.

PROPOSALS/GAS LEAK SURVEY-2020/NATIONAL CORROSION SERVICE, INC. /UTILITY DEPARTMENT

- t. Approve a proposal from National Corrosion Service, Inc. To perform the **2020 Gas Leak Survey** to maintain compliance with State and Federal regulations Cost to the City would be a fee of \$590.00 per day which would include all labor, material, tools and equipment necessary to perform the audit and mileage for transportation in the amount of \$0.575 per mile and should not take more than 2 days to complete.

PROPOSALS/ATMOSPHERIC CORROSION SURVEY/NATIONAL CORROSION SERVICE, INC. /UTILITY DEPARTMENT

- u. Approve a proposal from National Corrosion Service, Inc. To perform the **Atmospheric Corrosion Survey**, maintain compliance with State and Federal regulations Cost to the City would be a fee of \$590.00 per day which would include all labor, material, tools and equipment necessary to perform the audit and mileage for transportation in the amount of \$0.575 per mile. **(EXHIBIT J)**

PROPOSALS/GAS SYSTEM ANNUAL REGULATOR RELIEVE VALVE INSPECTION/NATIONAL CORROSION SERVICE, INC. /UTILITY DEPARTMENT

Re: Approval a Proposal from National Corrosion Service for Gas System Regulator & Relief Valve Inspection

- v. Approve a proposal from National Corrosion Service, Inc. to perform the **Gas System Annual Regulator and Relief Valve Inspection** maintain the natural gas distribution system in compliance with State and Federal regulations Cost to the City would be a fee of \$1,750.00. **(EXHIBIT K)**

EVENTS/PARADE

Re: Helping Hands, Retrofit & NAACP to host a parade

- w. Approve a request from Helping Hands-Waveland, Retrofit-Bay St. Louis NAACP to host a parade that would travel from MLK Park on Herlihy Street to MLK Park in Bay St. Louis. Cost to the City would be for a Police escort.

INVENTORY/POLICE DEPARTMENT/UNMARKED VEHICLES

Re: Remove 2019 Ford Explorer VIN 1FM5K8AR1KGB15823

- x. Spread on the minutes the remove of a 2019 Ford Explorer being VIN 1FM5K8AR1KGB15823 from the unmarked vehicle and place it as a marked

INVENTORY/POLICE DEPARTMENT/UNMARKED VEHICLES

Re: Placement of 1 2020 Tahoe VIN 1GNLCDEC7LR168496 being marked as unmarked

- y. Approve a Resolution naming a 2020 Tahoe being VIN 1GNLCDEC7LR168496 as an unmarked vehicle to be placed the Waveland Police Inventory.

Minutes
Meeting of October 21, 2020
Page No. _____

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

END CONSENT AGENDA

EMERGENCY REPAIR/CITY HALL

Re: Emergency Repair

n. Alderman Burke moved, seconded by Alderman Richardson to spread an emergency as related to a broken water line underneath City Hall. JEM LLC. was the first and most response commercial plumbing contractor at a cost of \$_____. Under Purchasing Law it is necessary for the Board to make the finding that immediate restoration of the of the condition of the water line under the City Hall was necessary and advisable and that delay of incident to obtain competitive bids would have an adverse impact on the City.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

ORDINANCES/PLANNING AND ZONING COMMISSION

Re: Forward proposed Live Oak and Magnolia Tree Ordinance

Alderman Burke moved, seconded by Alderman Richardson to approve forwarding to Planning and Zoning and hold Public Hearing to ORDINANCE 349 (ZONING ORDINANCE) TO MAKE AMENDMENTS TO SECTION 408.1 – PRESERVATION OF LIVE OAK AND MAGNOLIA TREES.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

POLICE DEPARTMENT/K-9 OFFICER/PURCHASING

Re: Accept Police Dog from the City of Pass Christian

Alderman Richardson moved, seconded by Alderman Piazza to approve acceptance of one Belgium Malinois Police Dog and all equipment need for the care of the dog from Pass Christian Police Department. The Cost to the city is \$100.00. **(EXHIBIT L)**

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

AGREEMENTS/STREETS DEPARTMENT/UTILITY DEPARTMENT/PARKS AND RECREATIONS/LITTER CONTROL/ANIMAL CONTROL

Re: Agreement with Unifirst Uniform Company to provide uniforms for various City Departments

Alderman Richardson moved, seconded by Alderman Piazza to approve City's agreement with Unifirst Uniform Company to provide uniforms for streets, utility, parks litter control and litter control and Animal Control personnel. This is a budgeted expense, subject to Attorney's review.
(EXHIBIT M)

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

LIGHTHOUSE/TROPICAL STORM CRISTOBAL/CRISTOBAL-TROPICAL STORM

Re: Expenditure to repair elevator at Lighthouse caused by Tropical Storm Cristobal

Alderman Burke moved, seconded by Alderman Piazza to approve expenditures to repair the elevator at lighthouse as it has been damaged since Tropical Storm Cristóbal as allowed by State Statute §31-7-13. We have only been able to obtain (1) ONE quote City Clerk to explain. The Board will do this under §31-7-13 **(ii) *Bidding process amendment procedure.*** . *If all plans and/or specifications are published in the notification, then the plans and/or specifications may not be amended. If all plans and/or specifications are not published in the notification, then amendments to the plans/specifications, bid opening date, bid opening time and place may be made, provided that the agency or governing authority maintains a list of all prospective bidders who are known to have received a copy of the bid documents and all such prospective bidders are sent copies of all amendments. This notification of amendments may be made via mail, facsimile, electronic mail or other generally accepted method of information distribution. No addendum to bid specifications may be issued within two (2) working days of the time established for the receipt of bids unless such addendum also amends the bid opening to a date not less than five (5) working days after the date of the addendum.*

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

EXECUTIVE SESSION

Re: Consider a closed door session to discuss issue related to Gas System and Public Service Commission

Alderman Richardson moved, seconded by Alderman Burke to approve a closed-door session as recommended by City Attorney Malcom Jones to determine whether it's necessary to go into Executive Session to discuss the Mississippi Public Service Commission's regarding the City's natural gas system.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

APPOINTMENTS/GAS OPERATOR/UTILITY DEPARTMENT/CITY HALL
Re: Appoint City Clerk Mickey Lagasse as Gas Operator

Alderman Burke moved, seconded by Alderman Piazza It's to appoint City Clerk as Gas Operator under 57.2 of the Mississippi Public Service Commission Rules.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

EXECUTIVE SESSION

Re: Closed door discussion regarding Personnel Issues in the Police Department and discussion of Utility Bills related to Michael Brown

Alderman Burke moved, seconded by Alderman Piazza to enter a Closed door session to discuss a personnel matter within the Police Department and discuss the Utility Accounts of Mr. Michael Brown, this done by Executive Session

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

Re: Enter Executive Session

Alderman Burke moved, seconded by Alderman Richardson to discuss a personnel matter within the Police Department and discuss the Utility Accounts of Mr. Michael Brown, this done by Executive Session It is necessary to go into Executive Session to avoid compromising the City's position.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

Re: Exit Executive Session

Minutes
Meeting of October 21, 2020
Page No. _____

Alderman Burke moves, seconded by Alderman Piazza to come out of Executive Session with no action taken.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

PERSONNEL/POLICE DEPARTMENT

Re: Suspension and Resignation for Officer Harley Caughlin

Alderman Burke moved, seconded by Alderman Piazza Suspend Officer Harley Caughlin for a period of 30 days and to accept her resignation immediately after the 30 day period, and will not be eligible for re-hire and will release the City for any and all claims.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

UTILITY DEPARTMENT/LEGAL DEPARTMENT

Re: Authorize the collection of Utility account with Michael Brown

Authorize the City Attorney, Mayor and City Clerk to take immediate action to pursue collection of the overdue utility accounts with Mr. Brown related to the two not only past due accounts & pursuant to settlement agreement in Federal Court.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

ADJOURN

Re: Adjourn Meeting at 8:14 p.m.

Alderman Burke moved, seconded by Alderman Piazza to adjourn the meeting at 8:14 p.m.

A vote was called for with the following results

Voting Yea: Burke, Richardson & Piazza

Voting Nay: None

Absent: Lafontaine

The foregoing minutes were presented to Mayor Smith on November 23, 2020.

James M. Lagasse
City Clerk

Minutes
Meeting of October 21, 2020
Page No. _____

The Minutes of the Regular Meeting of October 21, 2020 have been read and approved by me on this, the 23rd day of November 2020.

Mike Smith
Mayor

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