

**Agenda
Regular Meeting of
March 2, 2021**

1. Pledge of Allegiance
2. Moment of silence
3. Roll Call
4. Mayor's Comments:
 - a. Governors Mask Mandate
 - b. Insurance Renewal 17% increase (City Clerk)
5. Aldermen's Comments
 - a. FEMA Timeline
6. Public Comments

PLANNING AND ZONING

7. Jeff & Michelle Anthony, owners of the property commonly known as 120 Market Street, Legal Description; Lot 93B, 3rd Ward, Waveland, MS., has made application requesting to following variances:
 - a. A variance from the Rear Yard Setback as required in Section 701.5 of the current Zoning Ordinance requiring a twenty-five (25) foot Rear Yard Setback. The applicant is requesting a ten (10) foot variance from the Rear-Yard Setback, resulting in a Rear Yard Setback of fifteen (15) feet.
 - b. A variance from the Front Yard Setback as required in Section 701.3 of the current Zoning Ordinance requiring a twenty-five (25) foot Front Yard Setback. The applicant is requesting a seven (7) foot variance from the Front Yard Setback, resulting in a Front Yard Setback of Eighteen (18) feet.

Commissioner Frater made a motion, seconded by Commissioner Harris, to recommend denial of the requested variances. Commissioners, Adams, Harris, Frater, and Watson voted in favor of the motion. The Chairman stated the motion for denial of the variances as presented passed.

8. William Roe, owner of the property commonly known as 409 St. Joseph Street, Legal Description; Lots 28, 31, 36, 38, 39 & N.W. 26' of Lot 43B, Lots 44, 45, 52, and 53, 3rd, Tannerette Subdivision, Waveland, MS., has made application requesting to following:
 - a. A Conditional Use for an Accessory Structure of 500 square feet per Section 906.3 of the current Zoning Ordinance. The request is for an Accessory Structure of nine-hundred eighty-four (984) square feet.
 - b. A variance from the Left Yard Setback (as viewed from St. Joseph Street) as required in Section 701.3 of the current Zoning Ordinance requiring a fifteen-foot Side Yard Setback. The applicant is requesting a ten (10) foot variance from the Side Yard Setback, resulting in a Side Yard Setback of Five (5) feet.

Commissioner Watson made a motion, seconded by Commissioner Frater, to recommend approval the Conditional Use for an Accessory Building of nine-hundred and eighty-four (984) square feet and that the criteria for a Conditional Use as stated

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in Section 906.3 of the Current Zoning Ordinance of the current Zoning have been met. Commissioner's Adams, Harris, Frater and Watson voted in favor of the motion. The Chairman declared the motion passed.

Commissioner Watson made a motion, seconded by Harris, *to recommend approval* of the side-yard setback variance of ten (10) feet and the criteria for a Variance as stated in Section 906.1 of the current Zoning Ordinance have been met. Commissioner's Adams, Harris, Frater and Watson voted in favor of the motion. The Chairman declared the motion passed.

9. Doug Adams, owner of the property commonly known as 407 Wainwright. Legal description; Part N ½ Lot 8 SEC 34-8-14 is requesting a Conditional Use for an Accessory Structure greater than five-hundred (500) square feet per Section 96.1 of the current Zoning Ordinance. The Applicant is requested a Conditional Use for an Accessory Structure of twelve-hundred (1,200) square feet.

Commissioner Frater made a motion, seconded by Watson, *the recommend approval* of the proposed Accessory Building of twelve hundred (1,200) square feet and that the criteria for a Variance as stated in Section 906.1 of the current Zoning Ordinance had been met. Commissioner's Harris, Frater and Watson voted in favor of the motion. Commissioner Adams voted against the request. Chairman Meggett declared the motion passed.

10. Beach Town Properties, LLC, owner of the property commonly known as 269 Tide Street, Legal Description; Lots 11-14, Block 9, Waveland Park Subdivision, has made application requesting to following variances.

- a. A variance from the Lot Area Requirement in R-1, as required in Section 701.1 of the current Zoning Ordinance requiring a lot area requirement of twelve thousand (12,000) square feet. The applicant is requesting a three-hundred and forty-five (345) variance from the overall lot area requirement, resulting in an overall lot area of eleven-thousand, six-hundred and fifty-five (11,655) square feet. This is for Lots 11&12 (see exhibits).
- b. A variance from the Lot Area Requirement in R-1, as required in Section 701.1 of the current Zoning Ordinance requiring a lot area requirement of twelve thousand (12,000) square feet. The applicant is requesting a one-thousand, nine-hundred and ninety-two (1,992) square foot variance from the overall lot area requirement, resulting in an overall lot area of ten-thousand, and eight (10,008) square feet. This is for Lots 13&14 (see exhibits).

Commissioner Frater made a motion, seconded by Commissioner Adams, *to recommend approval* of variances being requested. The Commission finds that the criteria for a variance as stated in Section 906.1 of the current Zoning Ordinance have been met. Commissioners Adams, Harris Frater and Watson voted in favor of the motion. Chairman Meggett declared the motion passed.

11. McDonald Realty Company Inc (Regan Kane – Representative), owners of the property Parcel#161B-2-01-118.000, Legal Description; Lot 71, Lakewood Subdivision, Section 1, has made application for the following two (2) items:

- a. A procedural Variance from the City of Waveland Subdivision Ordinance as provided for in Section 306.2(G) 3. "Procedural Variance. Where a proposed subdivision would contain no new streets and no more than ten (10) lots, the

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March 2, 2021**

requirement to prepare a Preliminary Plat may be waived by the Board of Mayor and Aldermen upon recommendation by the Planning and Zoning Commission.”

- b. An Application for Approval of the Final Plat as provided for in the City of Waveland Subdivision Ordinance, Section 306 – Procedure for Approval of Final Plat.

Commissioner Adams made a motion seconded by Commissioner Watson, to recommend approval of the requested Procedural Variance as stated in Section 306.2(G) 3 of the current Subdivision Ordinance. Commissioners Adams, Harris, Frater and Watson voted in favor of the motion. Chairman Meggett stated that the motion had passed.

Commissioner Adams made a motion, seconded by Commissioner Harris, to recommend approval of the Final Plat. Commissioners Adams, Harris, Frater and Watson voted in favor of the motion. Chairman Meggett stated that the motion had passed.

CONSENT AGENDA (a -n)

- a. Motion to approve the Meeting minutes of the Regular Meeting of March 2, 2021, as submitted.
- b. Motion to hire Mrs. Janita Lee Cole as the Director of RSVP at a salary of \$35,600.00 effective 3.1.21. This is a budgeted position and Mrs. Cole will replace Mrs. Linda Pitts who recently retired. She was chosen as the most qualified candidate out of all applications submitted.
- c. Motion to approve Task Order Request from Compton Engineering to apply the MDOT permit for gas pipeline crossing Highway 603 from Dolly's to Keith's at a not to exceed amount of \$2,500.00.
- d. Motion to approve an Agreement between the City of Waveland and R.J. Young for the lease of one (1) Ricoh IMC300 with cabinet and FaxM37 at a cost of \$167.29 per month and authorize the Mayor's signature thereon this will save money by consolidating current machines and reducing copy cost.
- e. Motion to approve a term extension of 90 days to the agreement with Tetra Tech for a new end date of 05/30/2021 this is a no cost change it simply keeps the city compliant with FEMA Guidelines.
- f. Motion to approve a Change Order from Custom Tree Service to extend the deadline to March 31, 2021 due to rain and unexpected amount of debris with no expected change in bid price. This change was recommended by Tetra-Tech our debris monitoring contractor.
- g. Motion to approve to approve the Utility Refund Checks in the amount of \$2,570.00, as submitted.
- h. Motion to approve Mayor's signature on MDOT Project Activation Form, this will activate the LPA project on St. Joseph Street, Herlihy Street, and Old Spanish Trail.

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- i. Motion to approve the inter-departmental transfer of one 2008 Ford F-350 Dually, VIN 1FTWW32R68ED03997, City Hall Inventory #575, Inventory #080-1444 from the Fire Department to the Public Works Department.
- j. Motion to approve an Engineering Services Agreement between the City of Waveland and Compton Engineering Inc. For Hurricane Zeta related services and approve the Mayors signature thereon.
- k. Motion to approve a Memorandum of Understanding (MOU) between the City of Waveland Police Department and Mississippi (Attorney General's Office) Internet Crimes Against Children (ICAC) for the proper investigation and prosecution of those who exploit children through the use of Internet and or computers, provide training and equipment to those involved in investigating and prosecution of ICAC cases and to provide community education regarding the prevention of ICAC, and approve the Mayor's signature thereon.
- l. Motion to approve Equipment Transfer form for the transfer of equipment to the City of Waveland Police Department and authorize Police Chief Mike Prendergast's signature thereon. (Once equipment has been transferred/received, all inventory information shall be spread on the minutes).
- m. Motion to approve City Clerk Mickey Lagasse as the owner Agent for Zeta projects (pier, Veterans Memorial and volleyball courts) as they are related to permitting with all regulatory agencies and approve the Mayors signature on the DMR application.
- n. Motion to approve the Docket of Claims paid and unpaid in the amount of \$909,399.06 dated March 2, 2021 as submitted.

END CONSENT AGENDA

- 13. Attorney's Comments
- 14. Motion to approve a closed-door session.
- 15. Motion to consider an executive session.
- 16. Motion to enter an executive session.
- 17. Motion to come out of executive Session.
- 18. Adjourn